

Two easy steps to become a Pre-Tests invigilation centre

It is **quick and easy** to get set up as an invigilation centre for the ISEB Pre-Tests. Simply complete the steps below and be **ready to go in no time**. You'll be able to **support children** to take the Pre-Tests in a **familiar environment**, giving them a more **relaxed and confident** test experience. This means you're supporting their **health and well-being** as well as their **future education**.

1

Complete ISEB's [online application form](#). We will be in touch to take forward your application and help you get started.

2

Read our [invigilation centre guide](#) and watch our [getting started video](#).

Checklist for running a Pre-Tests session

To invigilate a Pre-Tests session, make sure you have:

- An active ISEB Invigilation Centre account (ISEB will supply log in details)
- Scheduled the test to take place ahead of the senior school(s) test deadlines
- A suitable testing environment and a senior member of staff lined up to administer the session
- A stable internet connection
- A laptop or computer with Google Chrome browsers installed for each child taking the tests in your session, as well as pens and paper for rough answers
- Run ISEB's diagnostic tool to identify if there are any issues that may prevent the tests from running smoothly (ideally at least one week ahead of the session).

Support and guidance

ISEB is on hand to support you at every step of the way. Contact us via our support portal, or email pretests@iseb.co.uk with any questions you might have. ISEB also offers support during live testing sessions – we recommend that you tell us in advance when your session will take place so we can be on hand to support.